



CITY OF BRADFORD SWIMMING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING

held at Bradford Grammar School on 29th November 2007

1. Apologies

Jacqui Mack, Matilda Brown and Geoff Killock.

2. Attendees

Juliette Freeman, Kath Bonson, Josephine Preston, John Preston, Lisa Brown, Chris Bland, Christine McCabe, Cynthia Eddison, David Alexander, Cheryl Lund, Sandy Fordham, Alison Pearson, Mr & Mrs Chatburn, Viv Balmforth, Vicky Whiteley, Christine Foulds, Linda O'Donohoe, Tony O'Donohoe, Susan Ward, Lyndsay Morgan, Derek Eden, Lisa Biddiscombe, Andy Pearce, Pam Zenner, Steve Eddison and Di Whittaker.

3. Minutes of the AGM held 23rd November 2006

The meeting accepted the minutes as an accurate record.

Proposed: J Freeman Seconded: K Bonson

4. Matters Arising

None.

5. Chairman's Report

Was attached

Proposed: J Preston Seconded: L Brown

6. Secretary's Report

No report submitted

J Preston was introduced as secretary.

7. Welfare Officer's Report

No report submitted

8. Coach's/Swimming Development Manager's Report

Verbal report given

Proposed: V Whiteley Seconded: C Eddison

K Bonson asked about number of children in squads.

A Pearce declined to discuss as council business not club.

9. Treasurer's Financial Report

Was attached

Accounts were waiting to be checked. The signatories have managed to be updated on the account and have received an up to date statement. We are financially better off than previous years due to the profit from the end of season A/B grade.

C McCabe queried the costs for training courses and asked where the nifty fifty money was shown. Confirmed as still to be sent fully and deducted.

C Eddison queried profit from Xmas meet. J Freeman advised £500 with a hope to increase the profit at this year's meet. All funds may not yet have been receipted for the meet. Printing of programme was a large expense. K Bonson advised that entries are up for this year's meet and we have saved money on medals.

D Alexander queries Yorks affiliation payment. J Freeman advised had been paid, but it not showing on current accounts.

Checked accounts to be passed on afterwards. Income and expenditure are correct, but some items may show in different places.

K Bonson asked about Halifax account. J Freeman advised money still in the account.

Proposed: C Lund

Seconded: K Bonson

10. Amendments to the Constitution

K Bonson advised it was a requirement from ASA that all parents have to members of the club.

Constitution was changed so that all parents can become club members and then they can become members of the ASA. D Alexander advised cost was £2.65 per person to be covered by club.

The change of renewal dates for club swimming membership in line with the club's financial year was proposed which was 1st September. P Zenner asked how this would impact fees. J Freeman advised that we propose to keep fees the same and pay pro-rata. D Alexander what if you don't want to be member of club, should this be in rules. K Bonson advised 3.14 can be changed to say automatically can be offered.

Proposed: S Ward

Seconded: S Eddison

Agreed – 15 in favour, 1 against

11. Membership Fees

As discussed in treasurer's report membership fees would stay the same and be pro-rata for new end of year.

C Foulds asked when membership would be due. J Freeman advised 1st December.

Fees:

Youth Dev/ National Pot - £80, £50 second swimmer

A1/Junior Dev/Winning Edge - £40, £25 second swimmer

Social - £10

C Chatburn asked if there would be any discounts for early payments. J Freeman advised not as there would be extra items given with membership this year, e.g. T Shirts.

Proposed: S Ward

Seconded: L Brown

Agreed – 18 in Favour, 0 against.

12. Election of Officer's for 2008

Chairperson

It was advised that the Chairperson can only stand for 2 years.

Juliette Freeman said that she had served 2 years but would carry on as acting Chair if this was agreeable. John Preston suggested constitution be changed so that the Chairperson could stand for longer than 2 years.

This is to be looked into for next year.

David Alexander questioned Julie Freeman acting as Chairperson. Julie advised that there had been no other interest in the position. David said club should have been more proactive in recruiting someone.

Agreed that JF carries on as acting Chairperson. –

Proposed Lisa Brown Seconded by Linda O'Donohoe.

Julie Freeman asked for an assistant to help with galas. Kath Bonson asked Lyndsay Morgan and she agreed to help.

Membership Secretary

Julie Freeman thanked Susan Ward for her work in the past as Membership Secretary. She advised that a new secretary was required.

Viv Balmforth asked for details of the role which were passed on by Julie Freeman. She also suggested that the Membership Secretary be more proactive at getting people to join the club.

Viv Balmforth and Vicky Whiteley agreed to do the role jointly.

Proposer and seconder not recorded.



Welfare Officer

The role was currently vacant but Matilda Brown has expressed an interest.

Club Development Officer

This requires working in connection with swim 21. No interest for this role.

Julie Freeman asked if anyone else would like to join the general committee. There were no volunteers.

Vicky Whiteley asked if descriptions of roles could go out with the officer's nominations in the future.

David Alexander also suggested that these be handed out with membership. This is to be looked into.

Christine McCabe asked if Kath Bonson could provide information about swim 21. Kath Bonson gave a short description about the role and Julie Freeman advised that someone had been asked if they were interested in the role and we were waiting for a decision.

Julie advised that we still needed a work force coordinator as well.

Julie Freeman read out the list of nominated officers.

Agreed – 17 Against - 0

13. Appointment of Independent Examiner

Mr VC Palmer was suggested

Proposed – Di Whittaker Seconded Lisa Brown

Agreed – 10 Against - 0

14. Any Other Business

Chris Bland expressed concerns about the committee not being more proactive in recruiting people.

Julie Freeman advised that she had consistently asked people to join throughout the year, but nobody volunteers. Chris Bland suggested that the structure be changed to form sub committees. Julie Freeman advised that this had been looked at before, but again there had been not interest.

John Preston suggested that all the general committee posts be filled first, before we should consider sub committees.

Chris Bland asked why there had been a loss at the Christmas meet.

Julie Freeman advised that this was down to problems with the accounting but that we had made a much better profit at the end of season meet.

Mr Chatburn asked if there could be more open meetings in future so that people could become more involved with the club.

Julie Freeman advised that anyone is welcome to a committee meeting.

Cynthia Eddison said that there were no long course records on the club website for James Griffin. Kath Bonson advised that the records information that we had may not be accurate and that we were waiting more information.

Christine McCabe suggested looking through the scrapbook in the loft at Bingley for more information.

Andy Pearce asked about problems with payments for entries. Julie Freeman advised that all the signatories on the bank account were now up to date and there should be no issues going forward. Also bank transfers were done where possible.

Mr Chatburn asked when there would be more information about the training camp in Italy. Julie Freeman advised next week.

Meeting Closed at 19:55.