

**Minutes of The City of Bradford SC Committee Meeting**  
**Tuesday 20 May 2008**

**Present**

- Juliette Freeman (Acting Chair) Andy Foulds, David Alexander, Christine McCabe, Steve Eddison, John Preston, Josephine Preston, Kath Bonson

**Apologies**

- Lisa Brown

**Swimming Development Report**

- Report Submitted
- CMc adv has had a request from Aileen asking if we could give trophies to other placed swimmers for the stars awards in addition to the trophies already given for first place? JF adv we need more details before we can decide but there are some awards left from last years end of season meet that could possibly be used instead, CMc to provide numbers.
- Rhodesway Pool are replacing the notice boards that are held there and would like us to pay for the replacement which would cost £189.20 – to discuss and adv if we are going to go ahead.
- Asked if CMc could confirm cliff castle for us.
- CMc passed on details of a Victorian fair at Clayton – will discuss this with LB and advise.

**Senior Coaches Report**

- Report Submitted
- 19.57 CMc left

**Minutes of the previous meeting** – Agreed

**Matters Arising**

- AF was chairing last month's committee meeting due to the absence of the acting chair (Juliette Freeman) and has not taken over the role and had only stepped in for that meeting.
- JP adv has received verbal thanks form Aileen for the flowers that had been sent from the club.
- AF adv that the meeting with parents for the squad change to winning edge had been successful.
- The following points had been mentioned in the senior coaches report –
- Entry Forms – There have complaints that people have not been getting forms on time and that they were only been put onto the website – JMP adv there was a lot of galas that were close together so it had been difficult to get all of the forms out, but paper copies of all forms were done as well as this being put onto the website and being sent out by email; also suggested that perhaps coaches should be advising parents and swimmers of up and coming meets that they wished them to attend and to keep an eye out for them.
- Club Colours – AP was unhappy that some swimmers had been wearing t-shirts from the swim camp in Italy on poolside which were not club colours – Agreed that only club colours would be worn on poolside which should not be a problem as everyone has now been given a t-shirt, KB to put this onto the newsletter to adv.
- Deventio Meet- AP was concerned that the club had added this extra meet and that few swimmers were attending. JMP adv this was added at the request from Sarah as the No Frills meet had been cancelled, and we had suffered rejections, attendance at this meet was not helped by the fact AP adv his swimmers not to attend.
- National Record – asked if the club could acknowledge these by Sian Morgan and Chris Brown, agreed to send card and also to congratulate James Dawson on his achievements at Welsh Nationals, JP to organize.
- Long Course Training for National Qualifiers – JF thinks that we may be able to get a grant for this will check for details. AF to discuss the request for this as it will be expensive for the amount of swimmers. JF suggested maybe Manchester as possible venue.
- Trophies from Xmas Meet for Top Boy/Girl – JF has these and will pass on asap.
- Incident at Rotherham on 17/18 May 2008 concerning some of our swimmers – This will be passed onto the Welfare Officer to deal with.
- AF asked if anyone had any suggestions for the Asda in the Community Scheme, which we could apply for money from, JF suggested ask for money for the new notice board.
- Poolside Helpers – AF adv that letters have gone out asking for interest in this; so far we have 16 volunteers from COB, 12 from Bingley and 6 from Bradford Dolphin. Adv the cost is £200 + £8 p.p. and it would need to be done in 2 courses, has a contact for this to make arrangements. Asked about CRB forms and was adv to contact MB for these.
- KB adv that Sandy Fordham has volunteered to become the Workforce co-ordinator for the club
- AF adv still awt updates on competitive starts awards, to chase AP re. This.
- Joining Criteria – still awt this from AP, AF to chase this as well.
- Noticeboard – in addition to the new notice board at Rhodesway the cost for a notice board for BGS is £140, AI has offered to help update the notice boards – Agreed to go ahead with these AF to arrange this.
- AF adv is still awt a Social Calendar to contact LB for this.

- AF asked if we want to pursue taking swim 21 to the competitive level? This will cost appx £2000 over 2/3 years, full re-evaluation is also due this year – agreed to concentrate on this for now with a view to going to the next level for future. DA to look into if there is any funding available to help do this.
- Awards for All Grants – AF asked if there was anything we would like to apply for this for – Agreed to ask for help towards improving the level of training for all of our coaches and assistants.

### **Correspondence**

- Letter from Spotsaid thanking us for attending their recent Gala and helping them to raise funds.
- Letter from DA offering to take on the role of Chairman
- Letter from Bradford Dolphin concerning an item on our website – agreed for the website to be amended, JP to send letter and apology.
- Information about fundraising from Goldrush Lottery – agreed not interested.
- AF had received a letter from Steve Talbot with concerns about communication in Junior Squad and offering to take over the role of Squad Co-ordinator – agreed to accept his offer and that we need to utilise them more. AF offered to take over as Squad co-ordinator for the new Winning Edge Squad and will ask Steve Talbot if he is interested in joining the committee.

### **Reports – Treasurers/Chairmans**

- JF adv that she had now managed to get back online with the bank account but is still awt statements.
- A verbal report of the bank a/c was given by JF, who also advised that this did not include payments due to be made for Parents to the ASA

### **Social**

- LB had asked if someone could take over organizing the rounders team for the Bradford Dolphin Fun day – AF adv Sandy Fordham is doing this.
- Report submitted for newsletter.

### **Swim Meets**

- JMP adv need to spk to AP to get hold of a competitive schedule for next season.
- Forms for EOS meet will go out this week and there has been a request from Cheryl Lund for Tombola/Raffle prizes etc. asked KB to put this onto the newsletter.
- JMP to speak to Sandy Fordham about getting volunteers organized, LB has been asked to do the food, as Di will be still recovering from her operation. Cheryl Lund is doing front of house and Mike Dawson has the organisation of Officials in hand. There has been a good response from clubs so far.

### **Membership**

- Awt update from Viv Balmforth.

### **Trips**

- AF adv the trip for Junior Squad has been postponed until later in the year. KB suggested Sunderland as a possible venue as there was also a fun pool nearby.
- A Team Mangers Report for Italy was submitted.
- JF adv we need to send out feedback reports for the Italy Trip – to contact MB to arrange this.
- KB adv we had been invited to attend a meet in Germany which was the week after our own Xmas Meet in December, to look into costs before we decide to attend,
- General feedback from Italy from Swimmers and Parents has been excellent

### **Swim 21**

- Please see matters arising for details.
- AF adv there has been a new development officer appointed who is based in Leeds who he will make contact with.

### **Website**

- KB adv recent updates had been made and the next phase will be setting up the password-protected area, together with a further upload.
- Another cheque has also been received from easy fundraising.

### **Any Other Business**

- Coaches Expenses – AF had asked AP to do some research into what coaches from other clubs were paid; in comparison we are paying the going rate.
- DA left whilst the committee discussed his offer to take on the role of Chairman. It was agreed to offer him the role of Vice Chairman with a view to becoming Chairman at the AGM later in the year providing he is prepared to become more involved in the club.
- This was discussed with DA when he returned and our offer was accepted, KB to pass on a role description.
- KB gave thanks to JF for her acting as Chair.

**Date of the next Meeting Thursday 26 June**  
**7.30 p.m. Prune Park**