

## City of Bradford SC Committee Meeting 19 February 2008

**Present** - Juliette Freeman (Acting Chair).

Christine McCabe, Lisa Brown, Josephine Preston, Andy Pearce, Di Whittaker, Kath Bonson, Michael Bonson, Andy Foulds, Steve Eddison.

**Apologies** - John Preston

### **Senior Coaches Report**

- Report Submitted

### **Swimming Development Managers Report**

- Report Submitted
- CMc also gave thanks to Steve Eddison, Di Whittaker and Oliver Roberts for their assistance on the recent training camp at Palma.

### **Team Managers Report**

- A report was submitted and DW gave a verbal rundown.
- DW passed on a cd of photographs to KB to display on the website.

AF adv he needed to collect some information for swim21 for the following-

- Competitive Start Award - All swimmers should hold the Competitive Start Award – KB adv that this is part of the information that is being collected in with membership to find out which of our swimmers currently have this. AP adv that he is qualified to take a course for this and would be able to hold a session for swimmers to complete this. AF asked if this could be opened up to the local clubs as well, AP agreed. Date and venue TBA.
- Log Books – AP adv swimmers are encouraged to keep a logbook. AF asked if we could have club logbooks? AF to liase with AP and CMc re this.
- Full List of Committee Positions including which are currently held and what is still vacant. KB adv she is in the process of updating this.
- List of Volunteers and CRB check – JF adv this has already been done and is in the welfare folder.
- List of Competitions – AP adv already done for this year.
- List of Proposed Fund Raising Events and the purposes of them, LB to prepare this.
- Monthly Management Accounts – JF adv is in process of doing this.

KB asked if the name change of the Rising Stars Squad to Winning Edge had been done yet as the club will need to give out packs, AP adv there will be a meeting and this will be discussed with parents in appx 5/6 weeks then the name can be changed. CMc adv that the Galas will still be called Rising Stars.

8.05 CMc, AP and DW left

**Minutes of the Last Meeting** – The following amendments were made before the minutes were agreed.

- JF adv refund for Isaac Edheib has been received by the club, not given to him.
- DA adv minutes form Yorkshire ASA were only agm not egm, also queried item about Yorkshire Entries being submitted by a parent and was advised that the meet rules state entries will not be accepted by individuals and were only accepted as they were submitted by someone who had previously been competition secretary for COB, also adv may not be able to offer first come, first served on EOS meet – will check this when license application is done.
- Newsletter will not be posted but some paper copies will be available as well as being sent by e-mail.

### **Matter Arising**

- AF asked JF if she had received anything form Yorkshire Bank, JF adv only statement. AF adv he had spoken to Yorkshire Bank and if we want to set up a no2 account we have to write to the bank and request this but suggested it could be easier to pay into the same bank account but keep a separate record for the social fund. JF to ask for a paying in book for LB.
- KB adv Rising Stars squad are in the processing of being re-named winning edge so they can therefore become full members of the club something that we need to encourage as numbers of active swimmers are down by 25% on last year and this will enable us to know who is training there. AF offered to arrange a meeting with the council in the next 6 weeks to see in we can improve the number of swimmers into the scheme & club from swimming lessons.
- JF asked if LB would take over the organizing of the trip to the World Champs as Dawn Edheib had now left, KB offered to do this as she was going on the trip.

## **Correspondence**

- FED News received
- Federation of Disability Sports Organizations Awards Nominations – Agreed not to complete, as we no longer have a disability squad.
- Summer Medley Series – AF to pass details onto DW of Aileen for swimmers who are not a member of a local club who would need to enter as COB.

## **Treasurers Report**

- JF proposed to do year to date accounts then monthly accounts thereafter reports to be advised in due course.
- JF gave a verbal report on the clubs finances.

## **Social Secretary**

- LB adv that the suggested date of 21 June 2008 clashed with a B & D on the same night, DA also advised there was a gala at Harrogate in this date as well. Agreed alternative date of Saturday 19 July 2008 and to charge £20 per adult to include coach hire & entry and £8 per child for coach. LB to send out a letter for this.

## **Membership**

- JF adv in the process of banking the cheques for this and will speak to Cheryl Lund about the free t-shirts that are being given with membership.

## **Trips**

- JF adv that the costing received from DW for Palma had not included coaches' expenses, these will be passed back for them to be included. Cost for Palma was £543 per swimmer this is after the bonfire money; YBS and NER grants are taken into account. Appx cost for Italy so far is £400.
- KB adv that parents were asked to pay another £118 per swimmer 2 days before they were due to go to Palma and that that the communication about the trip was not very good. JF adv she had only been given the bills to pay but had otherwise not been involved with the costs as the Team Manager was organizing this. Agreed Team Manger to collect any outstanding money still due for Palma and that more communication should take place for any future trips between Team Manager and Treasurer and Committee regarding costing.
- Bag packs have been done at Asda and Sainsburys for fundraising for Italy.

## **Swim 21**

- As discussed earlier.

## **Website**

- KB adv some updates have been done with more to follow.

## **Any Other Business**

- DA advised that the new constitution needs to be sent to the NER, KB to send this on.

**Date of Next Meeting**  
**Monday 17 March 2008 – Prune Park 7.30 p.m.**